

# MYOB AccountRight Plus v19

**The smarter way to manage your payroll and accounting requirements.**

AccountRight Plus, formerly MYOB Accounting Plus, is accounting, payroll and time billing software from New Zealand's leading accounting software provider.



## Get started fast

Be up and running in minutes with the Easy Setup Assistant. Start recording transactions without knowledge of accounting concepts and principles. Quickly learn how to process transactions or tasks with the in-built step-by-step guide.

## Manage employee payroll

Simplify pay runs, calculate PAYE deductions and fulfil KiwiSaver obligations. Easily manage employee leave and file your monthly schedules to the IRD electronically.

## Bill by time

Track the details of each job, including non-hourly services and expenses. Know exactly how profitable each job is and every task performed.

## Simple recording of GST

AccountRight Plus enables you to efficiently process your accounting and GST requirements.

## Quickly report on sales, profit and more

The Business Insights Dashboard shows how your business is performing at a glance.

## Easy inventory management

Know exactly what's in stock and on order. Easily reconcile inventory balances at any time. Email sales, purchases and remittance advices to customers and suppliers. Utilise full manufacturing build, back-ordering capabilities and set up to six pricing levels.

Print pricelists and packing slips and import items from Microsoft Excel. Buy and sell in different units and automatically back-order and buy stock.

## Manage jobs, customers and suppliers

Easily provide your suppliers with itemised remittance advices and customers with quotes, invoices and statements.

Monitor what is owed to suppliers and when payments are due.

## Transaction management

Pinpoint transaction details with ease. View transactions by account number and tax code to assist with reconciliation. Set specific Lock Periods by date to perform reconciliations weekly.

## Access contact information instantly

Store and search all contact information within the Card File. Import and export contact logs and customer lists. Synchronise Card File with Microsoft Outlook.

## More Information

For more detailed information, including a free trial of MYOB Accounting Plus, visit [myob.co.nz/products/accontrightplus](http://myob.co.nz/products/accontrightplus) or call the MYOB Sales Team on **0800 60 69 62**.

### Need multi-user access?

MYOB AccountRight Premier is powerful multi-user software that enables you to process foreign currency transactions and analyse your business in greater detail.

#### Minimum System Requirements

- Windows® 7, Windows Vista (service pack 2), Windows XP (service pack 3)
- 1GHz Intel Pentium® processor (or equivalent) with 1GB RAM
- 200MB of hard disk space
- CD-Rom Drive
- Card synchronisation requires Microsoft Outlook 2000 to 2007

#### Microsoft Office connection requires

- Microsoft Word 2000 to 2007
- Microsoft Excel 2000 to 2007

Note - hardware and software requirements will vary depending on your operating system. For more detailed information about compatible software versions, see [myob.co.nz/Minimum\\_Specs](http://myob.co.nz/Minimum_Specs).

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**This product is subject to a licence agreement and requires initial registration of the program.** The product is issued with one user licence. If you require more than one person to access your business data simultaneously call MYOB on 0800 60 69 62.

**Product activation required** – You will be required to activate each company file you create. Up to five business data files (known as company files) can be activated with this product. Additional company files are available from MYOB.

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